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Ректору СурГУ

С. М. Косенку

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|  |
| (фамилия, имя, отчество) |
| (основное место работы/нет/другое) |

**ЗАЯВЛЕНИЕ**

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| Прошу перевести на работу (на основное место, по совместительству)  |
| на должность |  |
| Отдел  |  |
| Институт |  |
| Кафедра  |  |

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| С |  |  |  | 20 |  | г. | по |  |  |  | 20 |  | г. |

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| --- | --- | --- | --- | --- | --- | --- |
|  |  |  | 20 |  | г. |  |
|  | (подпись) |

**Визы: подпись Ф.И.О. дата**

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| Проректор | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_20\_\_\_ г. |
| Директор института/колледжа /начальник управления | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
| Заведующий кафедрой/начальник отдела (службы, центра и т.д.) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| Отдел по работе с персоналом | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| Проректор по безопасности | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
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| ООТиЗП | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| УМУ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| Охрана труда | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| Пожарная безопасность | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |

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| **Источник финансирования** | **Внутр.** **совм-во\*** | **Внеш.** **совм-во\*** | **Основ. место работы\*** | **Размер доли ставки\*** | **Вид расходов\*** | **Подраздел (ЦГЗ)\*** |
| Субсидия на выполнение ГЗ |  |  |  |  | - прямые |  |
| Средства от приносящей доход деятельности |  |  |  |  |  - косвенные |
| **Примечание**  |  |
| *\*Заполняется отделом организации труда и заработной платы* |